

Pilot Mound & District Foundation Inc.

Granting Policies

Pilot Mound & District Foundation Inc. was formed in 1996 by a group of community minded citizens “to support athletics, arts and culture, medical facilities, education, heritage preservation, social services, environmental initiatives and any other organizations or activities tending to improve the quality of life in and around Pilot Mound.” (Articles of Incorporation)

Eligibility Requirements:

Organizations applying for grants must meet the following legal requirements:

- Applicant must be a registered charity in good standing with Canada Revenue Agency, or otherwise able to accept charitable donations (such as a government body), or
- A non-profit organization that is sponsored by a registered charity.

Types of Grants:

Pilot Mound & District Foundation grants will be provided for a wide range of projects. Requests may include but are not limited to the following types of grants:

- Equipment – such as furnishings, computers, and special items used by the applicant in carrying out charitable activity
- Capital – renovations or new building construction

Criteria for Grant Decisions:

The project must directly benefit residents of Pilot Mound and/or the immediate surrounding area.

The project should accomplish a definite purpose within a specified period of time.

The project should build on the strengths of the community to respond to identified needs and priorities.

The project must be undertaken by organizations that are well governed and managed.

The project must be realistic and within the capacity of the organization to carry out.

The project should not duplicate existing services or, if so, demonstrate that the overlap is warranted.

The applicant organization must demonstrate responsible financial accountability.

The applicant should provide evidence of collaboration with other agencies.

The applicant should provide evidence of appropriate current support from the broader community.

The application should demonstrate a reasonable probability of ongoing support from other sources in the future, or clearly indicate that this is a discrete project for which all costs have been included.

Pilot Mound & District Foundation will NOT fund endowments, core ongoing operating expenses, fundraising events, retroactive expenses, debt retirement, or individuals.

Application Guidelines and Process:

Paper application forms will be available at the Town of Pilot Mound office or electronically at www.endowmanitoba.ca Pilot Mound & District Foundation Inc., or by e-mailing jharris1@mymts.net.

Completed and signed paper application forms should be dropped off at the Town of Pilot Mound office or mailed to Pilot Mound & District Foundation Inc. Box 235, Pilot Mound MB R0G 1P0.

Applications will be accepted up until April 30th for the Spring Cycle of granting and up until October 31st for the Fall Cycle. Applications will be reviewed by the Board of Directors following these dates.

Applicants will be contacted for additional information if deemed necessary.

Applications shall be in prescribed form, as detailed in this policy. (See Application Form.)

Approval of grants will be by way of a motion carried by the Board of Directors.

The Board of Directors will have the final decision in allocation of grants.

All grant applications will be subject to the criteria set out in this policy.

The executive director will notify each grant applicant in writing of the board's decision.

Grant recipients are expected to submit a Grant Feedback Form to indicate if project goals were met. (See Feedback Form.)

Grant recipients are expected to provide appropriate public acknowledgement of support received from the Foundation.

Monitoring: This policy will be reviewed **every three years**.

Board acceptance: This policy was approved at the PMDF board meeting **January 16, 2014**.